



PREMIER ACADEMY

2015

SUMMER ENROLLMENT AGREEMENT

1. The 2015 Summer Program is from June 8, 2015 through September 4, 2015.
2. The program's hours of operation are Monday through Friday 5:30 am - 6:30 pm.
3. The extended hours of operation are Monday through Friday 6:30 pm – 8:30 pm.
4. Extended Care hourly charges for your child will be applied to your account if your child is in attendance after 6:30 pm.
5. I understand that weekly tuition includes field trips, breakfast, lunch, and 2 snacks along with milk.
6. There is a \$75 annual and non-refundable Supply Fee.
7. **Tuition is due on the Friday before the week of care provided.**
8. Tuition is automatically debited from your checking account using Tuition Express. If you choose not to participate, a \$2.50 handling fee will be billed to your account each week for paying by cash or check.
9. **A late fee of \$15 will be charged to your account if tuition is not paid by Friday at 6:30 pm before the week of care provided.
10. **A \$25 fee will be charged to your account for each NSF payment.
11. Once your account is more than one week in arrears, your child may not return until your account is paid up to date, including the current week and all additional fees, unless payment arrangements have been submitted and accepted by the owner.
12. It is required to sign your child in and out daily using the Procure Software located in the front lobby.
13. It is required that you fill out the schedule form regarding your child's weeks and days. Two weeks notice is required in order to make any changes to this schedule. If your child needs to attend on a day that they are not normally scheduled for, you must first contact the front office to request availability for the additional days and verify that there is availability. Your account will be charged for any additional days.
14. There will be no discounts for absences. We are not able to swap days for absences, etc.
15. Two weeks written notice is required for withdrawal from the Program. A withdrawal form must be filled out and submitted to the office two weeks prior to the last day of attendance.
16. I understand that Planet Kids Premier Academy has a non-compete clause between parents and employees. Parents may not solicit and employ Planet Kids Premier Academy's employees at any time during Planet Kids Premier Academy's hours of operation Monday through Friday 5:30 am – 8:30 pm.
17. I understand that all previous Standard Forms still apply from year to year unless I completely withdrawal from the Program.

Child's Name _____

I hereby understand and agree to abide by this Enrollment Agreement:

Parent's Signature

Date

Parent's Signature

Date

Printed Name

Printed Name